



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

**ASSESSMENT GUIDELINES FOR TRAILERS/UNITS**

Roll Number: \_\_\_\_\_

Name of Campground or Land Lease Property: \_\_\_\_\_

Site #: \_\_\_\_\_

		Yes	No
1	Is the trailer greater than 8' 6" wide? If a trailer exceeds 8'6" wide, it requires an oversize permit for road travel from the Ministry of Transportation.		
2	Does the trailer have an enclosed structure attached to it (e.g., sunroom, enclosed porch, garage)?		

**THE TRAILER IS DEEMED TO HAVE A DEGREE OF PERMANANCY OR THE INTENT TO BE PERMANENT IF NUMBER 1 OR NUMBER 2 HAVE BEEN FULFILLED.**

**As further indicators that the trailer is permanent in nature and therefore assessable, MPAC gathers and reviews the following information:**

		Yes	No
3	Does the site have permanent connections (services) for the trailer such as water, electrical and waste disposal, regardless of the type of material used for the connection?		
4	In addition to item #1, does the trailer require an oversize permit for road travel because one of the following legal limits is exceeded? a) Length- exceeds 41' b) Height- exceeds 13' 6" c) Weight- exceeds 140,000 lb (or indicated weight of hitch)		
5	Excluding enclosed structures, does the trailer have attached structures such as carports, covered porches, etc.?		
6	Has the trailer's tow tongue and/or wheels been removed?		
7	Is the unit placed on a supporting foundation (e.g., concrete blocks) whether or not the undercarriage has been removed?		

## TRAILER/UNIT/SFD DATA COLLECTION FORM

The following information is only collected on a trailer/unit that is deemed to be assessable. Information is collected for SFD. This form is intended for use by MPAC field staff. Park owners who wish to assist in the data collection process may also use this form. The following data is used in arriving at the current value assessment of a trailer/unit/SFD.

<b>Make/model:</b>	<b>Year built:</b>	
<b>Type of trailer:</b> <input type="checkbox"/> Travel Trailer <input type="checkbox"/> Park Model <input type="checkbox"/> Recreational Park Model <input type="checkbox"/> Unit <input type="checkbox"/> SFD _____ Structure Code _____ Quality Class	<b>Condition :</b> <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	<b>Additives :</b> <b>Air</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Bsmt</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Area =</b> _____  <b>Fp</b> <input type="checkbox"/> Yes <input type="checkbox"/> No   _____Type <b>Number of: HB</b> _____ <b>FB</b> _____
<b>Square footage of trailer/unit/SFD:</b> Include area of tip out. Exclude any additions.	<b>Square footage of addition:</b> (i.e., Florida room, sunroom)	
<b>Sales information:</b> Most recent sale date and amount.	<b>Square footage of decks:</b> (Either enclosed, covered or uncovered. Please select one.)	

**Are there additional structures on the site (i.e., carports, sheds (over 200 square feet), garages)? If so, please record info. such as square footage, condition and # of spaces.**

---



---

**Effective Date of Trailer/Unit/SFD occupied or put onto site :** \_\_\_\_\_  
**Note: This date cannot be prior to January 1, 2004 for trailers deemed permanent in seasonal campgrounds.**

**If a photograph of the trailer is available please attach; provide a sketch of the trailer and additions. All exterior dimensions of the trailer/unit/SFD and additions are required for the sketch.**

**Additional comments:** \_\_\_\_\_  
 \_\_\_\_\_